



Friday, 5 June 2015

HARBOUR COMMITTEE

A meeting of **Harbour Committee** will be held on

Monday, 15 June 2015

commencing at **5.30 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,
Torquay, TQ1 3DR

Members of the Committee

Mr Stewart
Mr Buckpitt
Councillor Amil
Councillor Bye
Councillor Cunningham
Councillor O'Dwyer

Councillor Sykes
Councillor Winfield
Councillor Carter
Councillor Stringer
Councillor Ellery

Working for a healthy, prosperous and happy Bay

For information relating to this meeting or to request a copy in another format or language please contact:

Kay Heywood, Town Hall, Castle Circus, Torquay, TQ1 3DR
01803 207026

Email: governance.support@torbay.gov.uk

www.torbay.gov.uk

HARBOUR COMMITTEE AGENDA

1. **Election of Chairman/woman**
To elect a Chairman/woman for the 2015/16 Municipal Year.
2. **Apologies**
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
3. **Election of Vice-Chairman/woman**
To elect a Vice-Chairman/woman for the 2015/16 Municipal Year.
4. **Minutes** (Pages 1 - 4)
To confirm as a correct record the Minutes of the meeting of the Committee held on 23 March 2015.
5. **Declarations of interest**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda
For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
6. **Urgent items**
To consider any other items that the Chairman decides are urgent.
7. **Harbour Committee Terms of Reference** (Pages 5 - 6)
To note the Harbour Committee's Terms of Reference as set out in the Council's Constitution.
8. **Appointment of Harbour Appointments Sub Committee** (Page 7)
To appoint a Harbour Appointments Sub-Committee for the 2015/16 Municipal Year.

- | | | |
|------------|---|-----------------|
| 9. | Harbour Asset Review Working Party
To appoint the Harbour Asset Review Working Party for the 2015/16 Municipal Year. | (Page 8) |
| 10. | Harbour Budget Review Working Party
To appoint the Harbour Budget Review Working Party for the 2015/16 Municipal Year. | (Page 9) |
| 11. | Pilotage Review Working Party
To appoint a Pilotage Review Working Party with the following Terms of Reference.

To review the Pilotage arrangements for the Tor Bay Harbour and to recommend amendments to the Pilotage direction as and when appropriate. | (Page 10) |
| 12. | Tor Bay Harbour Authority Revenue Outturn 2015/16
To note the Report on the Harbour Authority Outturn for 2015/16. | (Pages 11 - 16) |
| 13. | Torquay/Paignton and Brixham Harbour Liaison Forums
To note the minutes of the above Harbour Liaison Forums. | (To Follow) |
| 14. | Tor Bay Harbour Authority Quarterly Budget Monitoring Report
To consider the Tor Bay Harbour Authority Quarterly Budget Monitoring Report. | (Pages 17 - 24) |
| 15. | Performance Report - Tor Bay Harbour Authority
To consider a report on the performance of the Tor Bay Harbour Authority. | (To Follow) |
| 16. | Tor Bay Harbour Authority Audit Plan
To approve the Audit Plan for the Tor Bay Harbour Authority Business Unit for 2015/16. | (Pages 25 - 32) |
| 17. | Quarterly Accident and Incident Data for Tor Bay Harbour
For Members to note the latest accident statistics for the Harbour Authority's operational area. | (Page 33) |